

**Shade Tree Removal Permit**

**NO TREE, INSIDE THE BOROUGH RIGHT-OF-WAY, CAN BE REMOVED WITHOUT PERMISSION**

**(There is no fee for tree permits)**

**BOROUGH OF CHAMBERSBURG**

**Return application to: Director of Public Works, 100 S. 2nd Street, Chambersburg, PA 17201. Please call 717-251-2496 or email [shadetree@chambersburgpa.gov](mailto:shadetree@chambersburgpa.gov) with questions.**

PERMIT NO.: 202\_ - \_\_\_\_\_

TO BE COMPLETED BY BOROUGH

PROPERTY OWNER:

DATE ISSUED:

PHONE NUMBER:

EMAIL ADDRESS:

**REASON FOR SHADE TREE REMOVAL (CHECK ALL THAT APPLY)**

FALLEN TREE

DEAD TREE

DISEASED TREE

INVASIVE SPECIES

POTENTIAL FOR PROPERTY DAMAGE

POTENTIAL FOR DISEASE OR INSECT DAMAGE

DAMAGE TO STREET, CURB, AND/OR SIDEWALK

OTHER (PLEASE PROVIDE DETAILS)

It is not a requirement to replace a removed shade tree. However, if a replacement is suggested, the Shade Tree Committee fully supports replacement of shade trees after completion of removal.

List proposed tree(s) from the Approved Street Tree Planting List for the Borough of Chambersburg:

- 1
- 2
- 3



Exceptions to this list may be granted by the Commission. If an exception to the list of replacement trees is desired, please indicate tree variety and reason for exception request.

1

2

**Replacement Tree Procedures:**

Existing tree stumps must be ground to at least 12" below surface level before planting in the same spot.

Where necessary, cuts will be made in the sidewalk to create tree pits of at least 3.5' x 3.5'. Contact the Borough Engineering Department (717-251-2415) to coordinate.

If a tree pit is recommended for this location, at the discretion of the Borough, a tree pit may be installed for a future tree installation.

Trees must be planted at least 10' from utility poles and at least 6' from water, sewer and gas services.

No tree can be planted closer than 25' to an intersection or alley, unless otherwise approved by the Borough Engineering Department.

Trees need to be adequately spaced when planting.

**Call 8-1-1 Before You Dig Anywhere in the Borough of Chambersburg**

**Tree maintenance may be the responsibility of the property owner.**

**Refer to the Establish and Care for Your Tree section of the Approved Street Tree Planting List for the Borough of Chambersburg for more information.**

ALLOW TEN CALENDAR DAYS FOR APPROVAL OF THIS PERMIT

**OFFICIAL USE SECTION:**

**STC CONTACTED:**

**STC VISIT CONDUCTED BY:**

**REPLACEMENT TREE REQUIRED - YES NO:**

**REASON FOR REPLACEMENT TREE:**

**BOROUGH MANAGER:**

**DATE:**